

Family Connection-Communities In Schools of Athens
Board of Directors Meeting Minutes

Meeting date & location: June 27, 2024, FC-CIS Neighborhood Leaders Hub and Zoom, and with votes via email to achieve a quorum

Draft minutes to be presented at next Board meeting by: Secretary Paul Kurtz

Board members present: Shannon Brooks (presiding), Carl Blount, Daniel Epting, Lizette Guevara, Chaplain Cole Knapper, Paul Kurtz, Keri Massey, Alison Bracewell McCullick, Monique Sanders, Denise Spangler, and Jennifer Zwirn.

Elected Board members absent: David Bradley, Donarell Green, Kevin Hagan, Alice Kinman, Stephen Nobles, and Faatimah Stevens

Staff present: Executive Director Erin Thompson Podvin, outgoing Executive Director Tim Johnson, Administrative Manager Cheri Smithson, Development Director Jennifer Griffeth, Director of Neighborhood Engagement Terris Thomas, CIS Program Manager Hope Ingle, and Neighborhood Leader (non-voting Board member) Lizette Guevara.

Voting items & reports	
Agenda item	Motion/action or report
Opening	All were welcomed, Shannon Brooks presiding.
SAT or Project Update	New CIS Program Manager Hope Ingle was introduced and updates were provided on CIS expansion.
Staff reports	Oral program updates were given, including discussion about the impact of FLSA changes. Staff emailed written reports.
Minutes	Secretary Paul Kurtz presented Minutes from the May Board meeting (previously circulated by email). A motion to approve the Minutes as circulated was made, seconded, and unanimously approved as circulated.
Finance Committee	Treasurer Keri Massey presented the year-to-date Finance Report. Keri presented the proposed FY 2025 Budget (previously circulated by email). A motion was made, seconded, and unanimously approved to adopt the budget as circulated. Keri proposed that the Board approve accepting an increase in our funding from CIS National (Ballmer Group funding). The motion was made, seconded, and unanimously approved. Keri proposed approval of bank resolutions for each of the FC-CIS bank accounts at Synovus, First American, and Truist banks designating signers as listed in each resolution. A motion to adopt the resolution for Synovus Bank was made, seconded, and unanimously approved. A motion to adopt the resolution for First American Bank & Trust was made, seconded, and unanimously approved. A motion to adopt the resolution for Truist Bank was made, seconded, and unanimously approved.
Board Development Committee	President Brooks shared the nominations from the Board Development Committee for FY 2025 Board officer and Board member elections. The Committee recommended the re-election for a second term of four Board members whose first terms are ending: Denise Spangler, Paul Kurtz, Alice Kinman, and Keri Massey. A motion to approve the re-election of the four as nominated was made, seconded, and unanimously approved. The Committee nominated three new voting Board members and one non-voting Neighborhood Leader Board member to serve: Carl Parks, Noris

	<p>Diaz, and Quin Meadows as voting members and Aline Loza as non-voting member. A motion to approve the election of the four as nominated was made, seconded, and unanimously approved.</p> <p>The Committee nominated Keri Massey for President, Alice Kinman for Vice President, Carl Blount for Treasurer, and Paul Kurtz for Secretary. A motion to approve the election of the four officers as nominated was made, seconded, and unanimously approved.</p> <p>New Board member orientation will be scheduled.</p>
Resource Development Committee	<p>Development Director Jennifer Griffeth reported that she had focused this month on the farewell reception for outgoing Executive Director Tim Johnson. Her written report was emailed to the Board</p>
Communications Committee	<p>Committee Chair Paul Kurtz reported that the Committee is moving forward and welcomes participation and input.</p>
Executive Committee	<p>Shannon reported that the reception for Tim and Erin was very successful. She expressed gratitude to them both for their work together for a successful transition. Tim expressed his gratitude to the Board for all of its work, including hiring an outstanding successor.</p>
Adjournment	<p>The meeting was adjourned.</p>