

Family Connection-Communities In Schools of Athens Board of Directors Meeting Minutes

Meeting date & location: June 22, 2023, Neighborhood Leaders Hub and Zoom

Draft minutes to be presented at next Board meeting by: Secretary Paul Kurtz

Board members present: Alexia Ridley (presiding), Gary Bertsch, Joan Bertsch, Shannon Brooks, Jack Frierson, Lizette Guevara, Patrick Howard, Alice Kinman, Michaela Lawrence Jeffery, Paul Kurtz, Keri Massey, Stephen Nobles, Greg Roseboro, and Erin Thompson Podvin. A quorum was in attendance.

Board members absent: David Bradley, Daniel Epting, Kelly Girtz, Donarell Green, Aseel Mansour, Hadiza Saar, Denise Spangler, and Jennifer Zwirn

On leave from the Board: Courtney Davis

Staff present: Executive Director Tim Johnson, Administrative Manager Cheri Smithson, Neighborhood Leaders Director Terris Thomas, and Neighborhood Leaders Patrick Howard and Lizette Guevara (Patrick and Lizette are nonvoting Board members)

Voting items & reports	
Agenda item	Motion/action or report
Opening	Jack, Patrick, Greg, Joan, Gary, and Alexia shared bright spots.
Staff and Committee reports	Written reports from Board committees and staff were provided and emailed.
Minutes	Minutes from the April Board meeting (previously circulated) were presented by Secretary Joan Bertsch. A motion was made, seconded, and unanimously approved to adopt the Minutes as circulated.
Finance Committee	<ol style="list-style-type: none"> 1. Treasurer Keri Massey presented the proposed FY 2024 budget, which had previously been emailed to the Board. Following discussion, a motion was made, seconded, and unanimously approved to adopt the budget as submitted. 2. Keri proposed that the minimum amount of checks for which a Board officer signature is required be increased to \$2,000. It was moved, seconded, and unanimously approved. 3. A finance report was provided to the Board.
Grants approval	A motion was made to approve acceptance of a grant of up to \$12,600 from the Athens-Clarke County Unified Government to reimburse costs to host the community Juneteenth celebration. The motion was seconded and unanimously approved.
Executive Committee proposal	A motion was made, seconded, and unanimously approved to adopt as policy waste reduction and recycling plan that had been proposed.
Board Development Committee	<ol style="list-style-type: none"> 1. Committee Chair Gary Bertsch presented proposed nominees to join the Board as new members. Votes were held on each individually: Carl Blount was unanimously approved. Earnest Elder was unanimously approved. Chaplain Cole Knapper was unanimously approved. Kevin Hagan was unanimously approved. Alison McCullick was unanimously approved. Faatimah Stevens was unanimously approved to serve as one of two non-voting Neighborhood Leaders on the Board. Monique Sanders was unanimously approved if she is able to commit the time to serve with the understanding that it is an actively working board. 2. Gary presented nominations for re-election to a second term of three Board members who currently serve and whose first terms are ending:

	<p>David Bradley was unanimously approved.</p> <p>Michaela Lawrence Jeffery was unanimously approved.</p> <p>Jennifer Zwirn was unanimously approved.</p> <p>3. Gary presented nominees for the four officer positions for FY 2024: Shannon Brooks was unanimously approved to serve as President. Alice Kinman was unanimously approved to serve as Vice President. Keri Massey was unanimously approved to continue to serve as Treasurer. Paul Kurtz was unanimously approved to serve as Secretary. Michaela Lawrence Jeffery was unanimously approved to serve as Secretary when Paul is not available.</p>
Strategic Planning Committee and Executive Director Succession Subcommittee	<p>1. Chair Shannon Brooks presented the proposed Executive Director Job Description, which had been previously circulated. There was consensus that the Board will establish the salary range and the Executive Committee will negotiate based on that range. Keri shared that due to the cost of the Clarke County School District health insurance and retirement, the position would be on FC-CIS's payroll rather than the District's; she is researching options for health insurance (including the Chamber's). There was consensus that this will not be a remote position. Shannon shared the expectation that the position will be posted by mid-August, ahead of the goal of early September. A motion was made that the job description be accepted and that the Executive Committee be allowed to tweak it, there was a second, and it was unanimously approved.</p> <p>2. Shannon presented the Strategic Goals that had been developed over many months of environmental scan, discussion, and work. Five strategic plan goals were presented. She added that strategies and work for each of the goals (listed in the handout) are still being polished. A motion was made to accept the five Strategic Plan Goals for the next three years. The motion was seconded and unanimously approved.</p>
Gratitude	<p>Gratitude was expressed for the Board members who are rotating off the Board for all that they have done, and the contributions of work, energy, ideas, funds, fundraising, and other support they have provided. They contributed significantly to the organization's growth and accomplishments in our community. Certificates of appreciation were presented to them.</p>
Adjournment	<p>Alexia adjourned the meeting at 9:50 a.m.</p>