

Family Connection-Communities In Schools of Athens

Draft Board of Directors Meeting Minutes

Meeting date & location: December 7, 2023, FC-CIS Neighborhood Leaders Hub and Zoom

Draft minutes to be presented at next Board meeting by: Secretary Paul Kurtz

Board members present: Shannon Brooks (presiding), David Bradley, Earnest Elder, Daniel Epting, Lizette Guevara, Kevin Hagan, Alice Kinman, Chaplain Cole Knapper, Paul Kurtz, Keri Massey, Alison Bracewell McCullick, Stephen Nobles, Erin Thompson Podvin, Monique Sanders, Denise Spangler, and Faatimah Stevens. A quorum was in attendance.

Board members absent: Carl Blount, Kelly Girtz, Donarell Green, Michaela Lawrence Jeffery, and Jennifer Zwirn.

Staff present: Executive Director Tim Johnson, Administrative Manager Cheri Smithson, Development Director Jennifer Griffeth, Neighborhood Leaders Director Terris Thomas, and Neighborhood Leaders Lizette Guevara and Faatimah Stevens (Lizette and Faatimah are nonvoting Board members)

Voting items & reports	
Agenda item	Motion/action or report
Opening	President Shannon Brooks opened the meeting and welcomed everyone.
Staff reports	Written reports from staff were emailed. Tim gave highlights/updates from them. All were encouraged to read them. Printed copies of the narrative reports will be provided to any Board member upon request.
Minutes	Minutes from the September 28 Board meeting (previously circulated) were presented by Secretary Paul Kurtz. A motion was made, seconded, and unanimously approved to adopt the Minutes as circulated.
Finance Committee	Treasurer Keri Massey presented. New bookkeeping help has been secured. Mid-year budget amendments will be presented at the January 11 Board meeting. Health insurance options for FY 2025 are being explored.
Resource Development Committee	Development Director Jennifer Griffeth reported that the Changing the Picture for Athens Children Awards Dinner has secured \$18,350 in sponsorship commitments through the day before (listed in her emailed report). She encouraged Board members to continue to solicit sponsorships. She reported individual donations, including a \$24.01 anonymous donation through PayPal, a \$500 donation from Abdulwahab and Naomi Alharoun, and a \$10,000 donation from Mike and Rosemary Padilla.
Board Development Committee	Committee Chair David Bradley reviewed the annual board retreat; a written summary from the breakout groups was shared, outlining goals in the year ahead for resource development, board development, and communications. He reported an emphasis from the retreat on Board members familiarizing themselves with the organization's work, including having an elevator speech. He stated that at each Board meeting, a different Board member will be asked to give the elevator speech, and that Alice Kinman would be the first, at this meeting. Alice's talk: Our goal is to improve conditions for our community's children and their families. To do this we focus on three areas:

	<p>We CONNECT with our community partners to share data and develop plans for addressing obstacles to prosperity.</p> <p>We COORDINATE with our schools to provide evidence-based responses to advocate for students and their families.</p> <p>We NAVIGATE with community leaders who are of, in, and with the neighborhoods we serve to meet needs and maximize assets.</p>
Communications Committee	A newsletter is in development to be completed and circulated this month.
Executive Director Succession Committee Executive Session	A motion was made, seconded, and unanimously approved to go into executive session to discuss personnel matters. All staff left the meeting.
Reconvening	The Board reconvened. A motion was made, seconded, and unanimously approved to provide all staff with bonuses in the same amount as last year.
Adjournment	Shannon adjourned the meeting at 9:30 a.m.