

## Family Connection-Communities In Schools of Athens

### Draft Board of Directors Meeting Minutes

Meeting date & location: September 28, 2023, FC-CIS Neighborhood Leaders Hub and Zoom

Draft minutes to be presented at next Board meeting by: Secretary Paul Kurtz

Board members present: Shannon Brooks (presiding), Carl Blount, Daniel Epting, Lizette Guevara, Michaela Lawrence Jeffery, Alice Kinman, Chaplain Cole Knapper, Paul Kurtz, Keri Massey, Alison Bracewell McCullick, Monique Sanders, Denise Spangler, Faatimah Stevens, and Jennifer Zwirn. A quorum was in attendance.

Board members absent: David Bradley, Earnest Elder, Kelly Girtz, Donarell Green, Kevin Hagan, Stephen Nobles, and Erin Thompson Podvin

Staff present: Executive Director Tim Johnson, Administrative Manager Cheri Smithson, Development Director Jennifer Griffeth, Neighborhood Leaders Director Terris Thomas, and Neighborhood Leaders Lizette Guevara and Faatimah Stevens (Lizette and Faatimah are nonvoting Board members)

<b>Voting items &amp; reports</b>	
<b>Agenda item</b>	<b>Motion/action or report</b>
Opening	President Shannon Brooks opened the meeting and welcomed everyone.
Staff reports	Written reports from staff were emailed. Tim gave highlights/updates from them. All were encouraged to read them. Printed copies of the narrative reports will be provided to any Board member upon request.
Minutes	Minutes from the September Board meeting (previously circulated) were presented by Secretary Paul Kurtz. A motion was made, seconded, and unanimously approved to adopt the Minutes as circulated.
Strategic Planning & E.D. Succession Committee	Shannon reported that the committee had a very productive meeting this week. The starting date for the new executive director will be April 1, providing a three-month overlap with Tim. The position will be posted and will include the salary range. It will be posted on national, state, and local websites, social media, and listservs. Board members and others will be encouraged to forward it. A subcommittee (Shannon, Kevin, Alice, and Paul) will do initial screening. Tim will not be part of the screening/interviewing/hiring process. The Board will do the hiring. Sayge and Tim are putting together orientation materials.
Finance Committee	<p>Treasurer Keri Massey presented the Finance Report, with printed copies provided.</p> <p>A motion was made, seconded, and unanimously approved to accept/request grants and contracts including:</p> <ul style="list-style-type: none"> <li>• Extension of Neighborhood Leaders contract with ACCGov was extended through the end of the fiscal year (June 30, 2024): \$1,102,661</li> <li>• \$2,000 unrestricted grant from Athens Area Community Foundation in support of our work with Resilient Northeast Georgia to build a trauma-informed community</li> <li>• \$3,500 grant from Athens Area Community Foundation to support a specific project related to building a trauma-informed community; our Safety &amp; Community Stability Strategic Action Team will identify specifics</li> </ul>

	<ul style="list-style-type: none"> <li>• Just under \$600 from the Georgia Department of Public Health’s CDC-funded PREVAYL (Preventing Violence Affecting Young Lives) project to cover food costs and time to organize a roundtable with grassroots youth development leadership and Neighborhood Leaders in East Athens</li> <li>• Up to four PREVAYL grant opportunities (3 of \$5,000 and one for \$10,000) for our Neighborhood Leaders and Gaines Site Coordinator work related to PREVAYL</li> <li>• UGA College of Public Health contract for \$3,999 for Neighborhood Leaders work with a project for families</li> <li>• Drug Free Communities grant from CDC for \$125,000/year for 5 years</li> <li>• Application for a 3% increase in current year state Family Connection funding</li> </ul>
Resource Development Committee	<p>Development Director Jennifer Griffeth reported that the Resource Development Committee has been meeting and has focused on the Changing the Picture for Athens Children Awards Dinner. Peggy Galis declined to be honored.</p> <p>Jennifer stated the recommended nominees (from the Resource Development Committee and the Executive Committee) are Michele Pearson-Tucker, Rick Parker, and Marty Kemp. A motion was made, seconded, and unanimously approved that the three will be the honorees.</p> <p>Jennifer will put the Sponsorship packet together.</p> <p>Shannon reminded everyone that all Board members are expected to help recruit sponsors.</p> <p>Jennifer reported on several other funding items she’s established and/or establishing. These are included in her staff report, which also includes a board-member-requested “How to Do a Facebook Fundraiser” explanation. She is also requesting grants from Walmart, Sam’s Club, and others to help with materials for Neighborhood Leader distribution. There was a motion, second, and no objection to her pursuing those “and any others.”</p>
Board Development Committee	<p>Shannon reminded everyone that the annual Board retreat will be Friday, October 20, at the Bobby Snipes Water Resources Center. Lunch will be provided starting at noon, followed by the business of the retreat starting at 1, facilitated by Sonya Hope of Georgia Family Connection Partnership.</p>
Announcements	<p>In addition to the shared Calendar of Events (on the back of the Agenda and on our web site), the following announcements were made:</p> <p>Shannon invited everyone to attend an art opening tomorrow (Friday, Sept 29) at 9:30 a.m. at the ARCH Village.</p> <p>Chaplain Cole informed everyone that the Substance Disorder Summit hosted by Envision Athens and its Healthy Athens group is today and is sold out.</p> <p>Jennifer informed everyone that David Bradley’s grandson was born last night.</p> <p>Keri invited everyone to an open house and tailgate next Saturday (Oct 7) at Massey Law, encouraged them to invite the community groups they’re involved with, invited Neighborhood Leaders, Site Coordinators, other staff, and all Board members. She emailed an invitation to share.</p> <p>Daniel said Stacy Dean is doing great in LEAD Athens.</p> <p>Tim invited everyone to attend our annual Legislative Session Preview with our state legislators on Friday, November 10<sup>th</sup>, 8 a.m. breakfast, 8:15 brief</p>

	presentation on the Earned Income Tax Credit, and 8:30-10 a.m. panel of legislators previewing the session and responding to questions and input. He encouraged all to advocate with our legislators to support increased funding for Family Connection statewide.
Adjournment	Shannon adjourned the meeting at 9:30 a.m.