Job Title: Neighborhood Leader for Chase Prosperity Zone
Reports to: Director of Neighborhood Engagement
Position: Full-time
Salary: $36,000/year, competitive benefits

To apply for this position, e-mail a cover letter, resume, and 3 references to jobs@fc-cis.org
The position is open until filled. No calls, please.

Family Connection-Communities In Schools of Athens (FC-CIS) seeks applicants for the position of Neighborhood Leader for the Chase Prosperity Zone, to support FC-CIS’s partnership in the Athens-Clarke County Unified Government’s work to address poverty, social disparity, and wealth inequality. Neighborhood Leaders are of the community and work in and with the community to provide resource & referral support, case management, and support for civic engagement for community residents to achieve their aspirations, and share information to community planners and policy-makers on related challenges, barriers, and opportunities.

Responsibilities:
- Provide Tier 1 group outreach services – information-sharing through presentations in neighborhoods and at community gatherings, tabling at community events, and other outreach.
- Provide Tier 2 individual case management support – work with (not just for) individuals of all ages and families to develop an action plan to connect to needed services and opportunities; help access the services as appropriate (including assistance in filling out application paperwork if needed); follow up to ascertain the status of their individual plan, if they got the service(s), and what if any outcomes resulted; and to offer further assistance.
- Input data on Tier 1 services, and case management Tier 2 cases, into the organizational database.
- Provide weekly and monthly reports as required.
- Maintain confidentiality.
- Engage residents in community-building, including but not limited to providing input into community planning (Unified Government community planning, Family Connection-CIS Strategic Action Teams, Envision Athens work groups, other), registering to vote, voting, engaging in neighborhood and other community organizations, and other civic activities.
- Participate in community planning, including but not limited to Unified Government planning, FC-CIS Strategic Action Teams, Envision Athens work groups, and other.
- Complete all required training, initial and ongoing.
- Participate in staff meetings and other meetings as needed.
- Perform other duties as assigned.

Qualifications:

- Residing in or having a connection to the Chase Prosperity Zone is preferred.
- Must have general knowledge of the community and community services.
- Must have experience working in the community (paid or volunteer).
- Must have Microsoft Office computer skills, internet skills, and ability to learn new software.
- Must have excellent oral and written communication skills.
- Must possess the ability to handle conflict professionally and in a productive manner.
- Must be a reliable, energetic, and motivated team player.
- Must have a valid Georgia driver’s license, a reliable vehicle, and auto insurance.

Note: All candidates meeting the qualifications are encouraged to apply. There will be a criminal background check, but every applicant will be considered. There will be a probationary period for the selected applicant. Family Connection-Communities In Schools of Athens is an equal opportunity employer and does not discriminate on the basis of race, color, religion, national origin, gender, age, marital status, sexual orientation, gender identity, family responsibilities, physical or mental disability, or political affiliation.