

Family Connection-Communities In Schools of Athens Board of Directors Meeting Minutes

Meeting date & location: April 28, 2022, First American Bank conference room (with three Board members and joining via Zoom)

Draft minutes to be presented at next Board meeting by: Secretary Joan Bertsch

Board members present: Gary Bertsch (co-presiding), Joan Bertsch (co-presiding), Jane Broyles, Courtney Davis, Daniel Epting, Jack Frierson, Patrick Howard, Michaela Lawrence Jeffery, Erin Thompson Podvin, Rachel Tribble, and Jennifer Zwirn

Elected Board members absent: Alexia Ridley, Erin Barger, Katrina Evans, David Bradley, Shannon Brooks, Susan Fontaine, Donarell Green, Shawanda Johnson, Aseel Mansour, Greg Roseboro, and Hadiza Saar

Staff present: Executive Director Tim Johnson, Neighborhood Leaders Director Terris Thomas, Student Success Program Director Patricia Mattox, Administrative Assistant Cheri Smithson, and Neighborhood Leader Patrick Howard (who is a nonvoting Board member)

Voting items & reports	
Agenda item	Motion/action or report
Opening	Joan and Gary co-presided. Erin shared a very moving Bright Spot.
Program/Project Report	Patricia provided a slide presentation updating the good work of the Bridge to
Staff reports	Written reports from Patricia, Terris, and Tim were emailed and printed copies provided.
Minutes	Secretary Joan Bertsch presented the minutes of the March 24 Board meeting (which had been emailed previously). There was one correction – Erin Thompson Podvin was listed as absent but she was present. A motion was made to adopt the minutes with that correction, it was seconded, and it was unanimously approved. Joan presented the minutes of the special March 28 Board meeting, which had been emailed previously. A motion was made to adopt it as circulated, seconded, and unanimously approved.
Finance Committee	Treasurer Jane Broyles presented verbal Finance Reports and will e-mail digital copies to all Board members.
Board Development Committee, Communications Committee, Resource Development Committee, Programs & Partnerships Committee, Executive Committee, Succession Planning Committee	Written reports from Committees were shared (printed and emailed)
Executive/Personnel Committee	Clarifying language for two items in Personnel Policies and Procedures were recommended for approval: 1. Remove the word “school” under Bereavement Leave: . . . Leave under this section in excess of five (5) days will be charged to sick leave; provided, however, not more than five (5) days may be charged to sick leave in any one school year in connection with leave under this subsection. 2. Clarify Annual Leave language.

	<p>Change from: . . . For FC-CIS payroll employees, leave shall be provided as follows: For 0 to 5 years of continuous service, employees shall receive 10 days of vacation leave. For each year after the 5th year, employees earn one (1) additional day, up to a maximum of 15 days.</p> <p>Proposed to be changed to: . . . For FC-CIS payroll employees, leave shall be provided as follows: For 0 to 5 years of continuous service, employees shall receive 10 days of vacation leave each year. For each year after the 5th year, employees earn one (1) additional day each year, up to a maximum of 15 days per year.</p> <p>A motion was made to approve the changes, seconded, and unanimously approved.</p>
Focus conversation: Board Development	<p>Board Development Committee Chair Gary Bertsch spoke eloquently about the importance of the work of the Board for our community and beyond, especially with the executive director transition.</p> <p>There was extensive discussion about multiple potential new Board candidates (numbers exceeding available slots). Based on the input (and willingness of individuals to serve), the Committee will select a slate of candidates to present to the full Board at its June meeting.</p> <p>Daniel Epting reminded everyone that even if someone is unable to commit or is not selected to serve on the full Board at this time, they could serve on one of the Board committees (or in other volunteer positions).</p> <p>Gary shared that all four current officers (none of whom is at their term limit) agreed to serve another year and they will be nominated for a vote at the June Board meeting.</p> <p>Gary reported that current chairs of four Board Committees (Executive, Finance, Board Development, and Succession Planning) will continue to serve. Chairs of three Committees (Resource Development, Communications, and Programs and Partnerships) will reach their term limits in June.</p> <p>Gary reported for Alexia (who as President appoints all committee chairs except Executive and Finance) that Michaela Lawrence Jeffery has agreed to chair Communications and already drafted a Communications Audit for our use in improving outreach.</p> <p>A suggestion that Programs & Partnerships be merged into Communications received favorable comments.</p>
Adjournment	<p>A motion was made, seconded, and unanimously approved to adjourn the meeting at 9:50 a.m.</p>